



Maestro's Young Entrepreneurship Program

Participant Guidelines

Registration and Refunds:

Registration and payment for the Maestro's Young Entrepreneurship Program must be completed and submitted online through the Chamber Master link. Full payment is required through Maestro's Website PayPal at the time of registration to reserve the child's space. Due to limited space, refunds will not be given. There will be no proration of fees for any days a child participant cannot attend.

Age Guidelines:

The Maestro's Young Entrepreneurship Program Week 1 July 16-20 is for children ages 10 to 14 years old. The Maestro's Young Entrepreneurship Program Week 2 July 30-August 3 is for children ages 15 to 18 years old. Must be enrolled in a local school, either private, public, or charter.

Pick-up and Drop-Off Procedures:

The Maestro's Young Entrepreneurship Program hours are Monday-Friday 9:00-3:00 p.m. No child care is available on site. Participants need to arrive between 8:45-9:00 a.m. and must be picked between 3:00-3:15 pm. Parent/guardian must park their vehicle and walk their child into the Camp and sign the child into the Camp. The check-in area for the camp will be through the Maestro Studio door in front of the Woodforest Foundry. Signage will be available on campus.

Late Pick-Up Policy:

There will be a late-fee assessed for children who are picked up after 3:15 p.m. The late fee is \$1.00 for each minute past 3:15 p.m. Repeated late pick-ups may result in the removal of the participant from the program, with no refund for prepaid program.

Medical Needs/Allergies:

The Maestro Entrepreneur Center is not permitted to administer medication to program participants. In the event of a medical emergency, the Maestro Entrepreneur Center will administer first aid, CPR, and rescue in the best interest of the child. Parents will be contacted if care is administered. Allergy medications may be administered if directed in writing by the child's parent/guardian.

Special Circumstances:

Parents and guardians are required to inform the Maestro Entrepreneur Center in writing of any special circumstances which may affect the child's ability to participate fully and within the guidelines of acceptable behavior, including, but not limited to, any serious behavioral problems or special circumstances regarding psychological, medical, or physical conditions. Once the notice is submitted, a conference will be scheduled with the parent/guardian to discuss the special circumstances and whether the Center can accommodate the circumstances.

Dress Code:

Children should dress appropriately for the activities scheduled. The Maestro Entrepreneur Center recommends shorts or jeans and a light weight shirt or top, and some type of athletic shoe or sneaker. The Maestro Entrepreneur Center recommends a sweater for indoor activities. Shirts should have a minimum of 1" wide shoulder straps. Clothing that displays drugs, alcohol, tobacco, offensive language, excessive bagginess, or is excessively revealing will not be permitted.

Personal Belongings:

Please put the child's name on all articles of clothing. Children should not bring toys, mobile phones, electronic devices, jewelry, money, or any possession of value with them to any of the programs. Children will be responsible for their belongings.

Behavior Management/Discipline Policy:

The Maestro Entrepreneur Center's staff will create a fun and safe environment for participants in the program. Praise and positive reinforcement are used as effective methods of behavior management. Children who do not respond to these methods or who are destructive to others or to property will be dealt with in a professional, positive, and timely manner to correct the behavior. The following procedures will be followed for behavior management. All incident reports will be discussed privately with parents/guardians and a copy of each report will be kept on file at the Maestro Entrepreneur Center.

1. In the event a child's behavior is a repeated behavior and cannot be corrected by the Maestro Entrepreneur Center's staff with a verbal warning or other form of behavior modification, a first incident report will be written to document and correct behavior. A copy of the report will be given to the parent/guardian the same day as the incident.

2. A second incident report will be written if the behavior is repeated by or new behavior problems occur with the same child. This report will follow the same process as the first, but a one or two day suspension could accompany this report, and no refund will be provided for suspended days. A copy of the report will be given to the parent/guardian the same day as the second incident.

3. A third incident report will be completed using the same process as the first two. The Maestro Entrepreneur Center staff will write this report. Staff will provide this report to the

parent/guardian. Incident reports will be discussed privately with a parent/guardian by a Maestro Entrepreneur Center staff and Director. Dismissal from a program can occur at any time.

NOTE: Immediate dismissal from the program can occur at any time given severe circumstances. Refunds for missed days due to a discipline dismissal will not be granted.